

01- 89
September 10, 2013

A Working Session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, September 10, 2013 at 4:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski
Michael Sadowski
Gerald P. Cole-excused
Frederick C. DeLisle
Leslie G. Lupo

General Manager
& Secretary - Rod Lesko

Also Present - Paul LaManes
Steve Timcoe
Mike Pente
Dave Fuller
Cable TV Volunteer

Paul LaManes, Assistant General Manager giving overview of highlights of Telecommunications Budget for 2013/2014.

Staffing and compensation

Notable changes in staffing:

I/T Department - Budget increase for one new full time staff position. WMS or City position TBD.

Mike Pente giving overview on current rates vs. proposed rates.

	<u>Current</u>	<u>Proposed</u>	<u>Rate Adjustment</u>
Expanded Basic	\$ 42.59	\$ 43.99	\$ 1.40
Digital Rates	\$ 9.99	\$ 12.99	\$ 3.00
HBO	\$ 15.49	\$ 16.99	\$ 1.50

The proposed rate adjustments would take effect January 1, 2014. Rate adjustments proposed for these categories due to their low contribution margins.

Steve Timcoe giving overview on Digital rates and expanded basic rates.

Paul LaManes giving overview on Statement of Income.

Summary Statement of Income

Increase on retransmission fees as our fees increase, pass through cost.

Internet Revenue will be budgeted higher based on actual for FY 13.

Commercial Insertion - Equipment necessary to expand stations that carry Commercials Inserted by our partner Comcast Spotlight will lead to addition revenue.

Royalties continue to increase.

NFL Network added to programming royalty budget, separate approval pending.

Steve Timcoe giving overview on Commercial Insertion and what digital upgrade would bring

Digital

Steve Timcoe giving overview on going all digital.
Customer cost will be \$1.99/mo in perpetuity. Inventory will be shipped directly to customer.

Capital Projects

Dave Fuller giving overview on IT Projects and review of virtual desktop computer replacement.

Due to the complexities involved in Telecommunication billing, customization of the BS&A software would be necessary to satisfy Cable billing requirements. An Industry specific plug in billing package has been proposed for Cable that would meet the needs of the department while still allowing WMS customers to receive one bill for Cable, Water and Electric services.

Steve Timcoe giving overview on Billing System (WinCable)

Commissioner Delisle excused 5:20 p.m.

Capital Projects

Steve Timcoe giving overview on Capital Project for FY/2014.

VOD Upgrade	\$ 50,000.00
MDU Rewire/Drop Replace	\$ 20,240.00
Wireless Modems (Improve Speed)	\$ 93,160.00
Receivers	\$ 10,400.00
Homes per Node Split	\$401,045.00 (Phase 1 and ½ of Phase 2)

Home per Node Split 14 Nodes and will be able to do in 2 Phases.

Paul LaManes giving overview on Forecasted Revenue Requirement.

Forecasted Revenue Requirement

For FY/2014 forecasted revenue adjusted for none cash expenses satisfies forecasted ODM and Capital expenditures.

Steve Timcoe giving overview on bandwidth usage.

01 - 92
September 10, 2013

Larry Tavernier, CABLE TV volunteer, is questioning the F/Y 2014 Budget if the new Studio @ 3200 Biddle third floor has been budgeted in the FY/2014 Telecommunications?

Paul LaManes we have not budgeted the Studio remodel in the FY/2014, It is not feasible given the other large capital expenditures put forth by the Cable Fund.

MOTION by Commissioner Lupo and seconded by Commissioner Sadowski to now adjourn. 5:50 P.M.



Rod Lesko, Secretary