

Wyandotte Municipal Service Commission

Regular Meeting Agenda

Wednesday, February 19, 2014 – 5:00 p.m.

Roll Call - Commissioners: James S. Figurski - President
 Michael Sadowski – Vice President
 Gerald P. Cole
 Frederick C. DeLisle
 Leslie G. Lupo

General Manager: Rod Lesko

Persons in the audience who have questions or comments regarding an Agenda item under consideration by the Commission may request recognition by the Commission chair prior to the vote on the Agenda item. Persons who wish to address the Commission regarding an item not included on the Agenda are invited to do so under "A Hearing of Public Concerns."

1. Approval of the minutes from the February 05, 2014 regular session Municipal Service Commission meeting.
2. Hearing of public concerns.
3. Approval for the General Manager to authorize a renewal of the JACO contract in the total amount of \$17,660.00 broken down as \$10,400.00 Implementation Services and \$7,260.00 rebates passed through to our residents as recommended by WMS Management. All funds are covered through the collection of the EO rider mandated by PA295. (Resolution 02-2014-04)
4. Authorization for the General Manger to accept the proposal from the lowest qualified bidder Advanced Media Technologies (AMT) for the WMS Bandwidth Reclamation Project (Bid File # 4600) as Recommended by WMS Management. (Resolution 02-2014-05)
5. Authorization for the General Manger to execute the FIRST AMENDMENT TO THE ADVERTISING AVAILABILITY PURCHASE AND SALE AGREEMENT with Comcast Spotlight as recommended by WMS management which will increase WMS's share of advertising revenues generated by Comcast Spotlight from 25% to 45%.

In addition, a capital expenditure of an amount not to exceed \$98,200.00 is estimated to be necessary for the proper equipment to generate additional advertising revenue. Authorization for this project is to be granted in conjunction with approval of WMS Bandwidth Reclamation Project. (Resolution 02-2014-06)

6. Approval from the Commission to staff the Customer Assistance/ Payment Center under a revised plan that include the below roster changes with a decrease of approximately \$37,000.00 as recommended by WMS Management.

Overview of Plan:

Utilize two (2) paid Co-op students from Roosevelt High School for 15 hours/week each.

Hire one (1) new paid Part-Time Employee for 25 hours/week.

Utilize two (2) non-paid Interns from Baker College for 12 Hours per/week each.

Hire as full-time two (2) current paid part-time employees.

(Resolution 02-2014-07)

7. Authorization for the General Manager to approve WMS local Programming studio relocation project (phase1) with a Capital Budgeted amount of \$20,000.00 and to request funding from the City through PEG funds of \$30,735.00 as recommended by WMS Management. (Resolution 02-2014-08)

8. Reports/Communications:

A. Audit Fiscal 2013-receive and place on file.

9. Approval of Vouchers as submitted.

10. Late Items

11. The next regular Municipal Service Commission meeting is Scheduled for

March 05, 2014